

INVITATION TO BID

St. Joseph Public Schools will accept sealed bids for the Lincoln Elementary Kitchen Renovation, added mini splits, and upgraded water service as described in the attached specifications at the:

St. Joseph Public Schools
Business Services and Human Resources Office
2580 S. Cleveland Ave
St. Joseph, MI 49085

10:00 a.m. on Tuesday April 23, 2024 at which time they will be opened and read for presentation to the Board of Education at their next regularly scheduled meeting. No oral, telephonic, telegraphic or facsimile proposals will be considered. No proposals will be considered after the time of closing of bids.

The Board of Education reserves the right to accept or reject any or all items in the bid; to accept or reject any or all bids; to waive any informalities therein; or for reasons of establishing uniformity, to award the contract to other than the low bidder. If either a unit price or extended price is obviously in error and the other is obviously correct, the incorrect price will be disregarded.

Prices bid are to be F.O.B. St. Joseph, MI. All purchases are to be exempt from all taxes, including state and federal taxes. Exemption certificates will be furnished upon request.

All bids to be considered must meet or exceed all specifications included in the Scope of Work.

All bids must be submitted on the attached bid form and signed by the bidder. Two (2) signed copies of the bid form should be addressed to the attention of:

Brenda Graham, CFO
St. Joseph Public Schools
2580 S. Cleveland Ave
St. Joseph, MI 49085

Office of Business Services and Human Resources

Scope of Work

Please see the attached links:

[SJPS Lincoln Elementary Kitchen Bid Documents](#)

[Specs for Lincoln Elementary Kitchen](#)

Office of Business Services and Human Resources

BID PROPOSAL FORM:

The undersigned certifies that the bid contained herein meets or exceeds the attached specifications. Prices bid will remain firm for at least ninety (90) days from the date of opening.

There is no direct or indirect business relationship between this firm or any of its employees, with any member of the St. Joseph Public Schools Board of Education or any school district employee in a position of influence and there is no conflict of interest as outlined in Board Policy.

Signature _____

Location	Total Bid
Lincoln Kitchen Renovation	
Added Mini Splits	
Upgraded Water Service	

COMPANY _____

ADDRESS _____

CITY/STATE/ZIP _____

AUTHORIZED SIGNATURE _____ TITLE _____

PHONE _____ FAX _____

DATE _____

BID BOND

A CERTIFIED CHECK, CASHIER'S CHECK, OR BID BOND IN THE AMOUNT EQUAL TO FIVE PERCENT (5%) OF THE TOTAL OF THE BID, MADE PAYABLE TO ST. JOSEPH PUBLIC SCHOOLS, WILL BE REQUIRED WITH EACH BID. A 100% OF LABOR, MATERIAL AND PERFORMANCE BOND WILL BE REQUIRED OF THE SUCCESSFUL BIDDER. THE BONDING COMPANY MUST BE LICENSED TO DO BUSINESS IN THE STATE OF MICHIGAN.